

Facilities Supervisor's Authorization
For MFA thesis projects

REVIEW INFO	
Student name	
Program	
Year level	
Review date	
Thesis project title	
Have you completed the MFA Thesis Post Production Questionnaire and FV Project Form?	
Mentor approval signature	

If your Prelim is scheduled for Fall 2023: Turn in all technical paperwork by Wednesday, February 28, 2024.

If your Prelim is scheduled for Spring 2024: Turn in all technical paperwork by Wednesday, April 24, 2024.

You will need to arrange meetings (in person or virtual) with each supervisor of a facility area you will use to complete your thesis. Please email them to book a meeting and be sure to include your written thesis proposal and any other relevant materials as links or attachments. Each supervisor will need to sign below for their area, which will confirm that you and they have agreed that what you plan on doing can be achieved as discussed. You only need to meet with supervisors of facility areas you will use.

If your thesis project changes, you will need to have another Preliminary Review and follow these same steps with the new project idea.

Completing this form does not guarantee availability or access to facilities and equipment.

MANDATORY AUTHORIZATIONS				
FACILITY	SUPERVISOR	SIGNATURE	DATE	NOTES
Cage Equipment Lighting, grip, sound, film, video	Nathan Meier			
Production/Safety * Make sure you complete the FV Project Form	Justin Hogan			
Production Sound	Alejandra Molina Rios or Craig Smith			
Post-Production For FDP and PFV only * Not applicable to EA	Paul Kyle			
Sound Editing & Mixing	Aidan Reynolds, Alejandra Molina Rios, or Craig Smith			

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OPTIONAL AUTHORIZATIONS				
FACILITY	SUPERVISOR	SIGNATURE	DATE	NOTES
Black & White (A404)	Solly Benzacar or Fanfan Zhou			
Sound Stage (BB3)	Solly Benzacar or Fanfan Zhou			
2D & 3D Stop Motion (BB4)	Stephen Chiodo			
Videographics (C105C)	John Hawk			
Installation Space (C113)	Solly Benzacar or Fanfan Zhou			
Video Studio (C115)	Solly Benzacar or Fanfan Zhou			
Permanent Set (C117)	Solly Benzacar or Fanfan Zhou			
Digital Optical Printer (E19)	Charlotte Pryce or John Hawk			
Darkroom (E20)	Charlotte Pryce			
Flatbeds (E26)	Charlotte Pryce or John Hawk			
Optical Printer (E24)	Charlotte Pryce			
Film Scanning (E39)	Paul Kyle			
Motion Capture (E58)	Jonah Primiano			
Oxberry (F102)	Charlotte Pryce			
VR (F103)	Hillary Kapan			
Other: _____				

Revised Oct 2023