

SAFETY INSPECTION FORM

PRODUCTION TITLE: _____

LOCATION: _____ DATE: _____ TIME: _____

PERSON CONDUCTING INSPECTION: _____

POSITION: _____

To indicate "Yes" place a check next to each item. If "Yes" does not apply, take appropriate steps to achieve compliance. If the item is not applicable, indicate with "NA."

1. All Volunteer Cast and Crew attended a Safety Awareness Meeting when they arrived on set and at each change of location. _____
2. The physical location (structures and terrain) has been inspected for safety hazards. _____
3. The crew has been notified of any hazards on the call sheet and in a Safety Awareness Meeting. _____
4. The location of the nearest emergency medical treatment facility has been determined. _____
5. Methods of reporting an emergency and summoning emergency services are available. _____
6. Emergency telephone numbers are posted. _____
7. Exits are clearly marked. _____
8. Exits, corridors and stairways are illuminated. _____
9. No flammable liquids, LPG or pyrotechnics are near an exit. _____

10. Fire lanes are clear. _____
11. Fire hydrants are not blocked. _____
12. Aisles and walkways are clear. _____
13. Fire extinguishers and/or other fire safety equipment is marked, in working order and readily available. _____
14. The area around fire suppression equipment and electrical panels is clear. _____
15. The first aid kit is marked and in a designated location along with all Emergency Medical Information Sheets for Cast and Crew. _____
16. Sufficient quantities of any applicable special safety equipment are on hand. _____
17. All Volunteer Crew and Cast have been trained in the use of any special safety equipment. _____
18. All Volunteer Crew and Cast are utilizing personal protective equipment, if necessary. _____
19. Guard rails or hand railings are installed on raised platforms or other potentially unstable areas (e.g., ravine edges, staircases, etc.). _____
20. Appropriate areas are taped or marked "Keep Out." _____
21. The work area around machinery/equipment is free of hazards (debris, sawdust, etc.). _____
22. Construction materials are stored out of the way. _____
23. Lighting equipment is sand bagged and clear of combustibles, sprinkler heads, backings, etc. _____
24. Dry vegetation is cleared from around lights, combustible storage areas and parking areas. _____
25. Chemicals, flammable liquids, etc., are stored and properly secured. _____

- 26. "No Smoking" signs are posted in areas where flammable and combustible materials are used and stored. _____
- 27. Flammable liquids and gases are kept away from heat sources. _____
- 28. There is no leakage of fuels from generators. _____
- 29. There is proper ventilation to prevent flammable or toxic vapors from accumulating. _____
- 30. Electrical cords and connections are in good condition. _____
- 31. All A/C power and equipment is grounded. _____
- 32. Generators are attended and in good condition. _____
- 33. Generators are grounded. _____
- 34. Cables are properly protected, bundled and kept as clear as possible at exits and walkways. _____
- 35. Brush is adequately cleared away at outdoor filming locations. _____
- 36. Greens (trees, bushes, etc.), if not fresh or live, are flame retardant. _____

List any condition(s) or work practice(s) that needs to be corrected:

Explain corrective action taken:

Are there any other concerns for this location?

Signed:

Print Name

Signature